

Spano Abstract Service Corp.
350 Old Country Road Suite 205
Garden City, NY 11530
Telephone: (516) 294-7037 Fax: (516) 742-9375

*****IF SELLER/BUYER IS A SINGLE MEMBER LLC PROVIDE NAME & SS OR EIN
IF MULTIPLE MEMBER LIST NAMES ONLY*****

REQUIRED INFORMATION TO PREPARE E-TAX FORMS :

SELLER'S INFO:

NAME: _____ SS/FED#: _____

ADDRESS: _____

NAME: _____ SS/FED#: _____

ADDRESS: _____

NAME: _____ SS/FED#: _____

ADDRESS: _____

BUYER'S INFO: (Please indicate their new mailing address AFTER closing)

NAME: _____ SS/FED#: _____

ADDRESS: _____

NAME: _____ SS/FED#: _____

ADDRESS: _____

NAME: _____ SS/FED#: _____

ADDRESS: _____

PROPERTY INFO:

PREMISES: _____ ZIP CODE: _____

BLOCK: _____ LOT: _____ CONDITION OF TRANSFER: _____

TYPE OF PROPERTY/DWELLING: _____ COUNTY: _____

PURCHASE PRICE: _____ LOT SIZE: _____

DATE OF CONTRACT: _____ DATE OF CONVEYANCE: _____

ATTORNEY INFO:

SELLER'S ATTORNEY: _____

ADDRESS: _____

_____ TEL#: _____

BUYER'S ATTORNEY: _____

ADDRESS: _____

_____ TEL#: _____

EMAIL ADDRESS TO SEND ACRIS DOCUMENTS: _____

IF THE PREMISES IS BEING TRANSFERRED SUBJECT TO A SEPARATION AGREEMENT, MARITAL SETTLEMENT AGREEMENT, OR DIVORCE, PLEASE ANSWER **ALL** OF THE FOLLOWING QUESTIONS.

Schedule I - Transfer pursuant to a Separation Agreement, Marital Settlement Agreement or Divorce Decree

1. What was the fair market value of property at the time of transfer?
\$ _____
2. Is at least one of the listed properties a 1, 2 or 3 family house, residential condominium or residential cooperative apartment?
Yes _____ **No** _____
If YES, was there a mortgage on the 1, 2 or 3 family house, residential condominium or residential cooperative apartment property(ies) at the time of transfer?
Yes _____ **No** _____
 - a. If YES, what was the balance due? (Will also populate Schedule 2, line 2)
 - b. \$ _____
3. What was the Grantor's percentage of ownership at the time of the transfer?
_____%

If the transfer was between husband and wife jointly as Grantor and either husband or wife individually as Grantee, it is presumed that the percentage of ownership transferred will be 50% unless the deed specifies another percentage.
4. Rebuttable Presumption of Fair Market Value:
If the marital settlement, separation agreement or divorce decree specifies a value for the portion of the property or interest transferred that is different from fair market value, enter that value here. You may choose to submit relevant portions of your separation agreement, marital settlement agreement or divorce decree, or any other information in support of the value attributed to the transferred property if you have evidence that the consideration was other than fair market value.
\$ _____